New Zealand School of Tourism

WORK READY... WORLD READY™

NZ’S LARGEST TRAVEL & TOURISM TRAINING PROVIDER

YOUR CAREER IN TOURISM STARTS HERE
New Zealand School of Tourism has been around since '85. Come and enjoy our significant industry partnerships and unique employment networks. We help open doors for an exciting career in the travel and tourism industry in New Zealand and around the world.
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We help open doors for an exciting career in the travel and tourism industry in New Zealand and around the world.
WE ARE UNIQUE

New Zealand School of Tourism will help you get that dream job. We’re big thinkers, fast movers and innovators.

We have many industry partnerships, providing you with great work experience and employment opportunities.

You will be WORK READY WORLD READY!™
STUDY TOURS
Study tours are included in all Level 4 and 5 programmes giving the opportunity to experience the industry first hand.

TRAINING FACILITY
We have our own Boeing 737 aircraft, 747 and A320 cabin trainers at our Auckland Airport Campus. This gives students an airline flight attending experience.

NATIONWIDE
8 campuses throughout New Zealand means you decide where you want to train.

INDUSTRY CONTACTS
Our unique industry contacts means students often secure employment before they have even graduated.

INDUSTRY LEADERS
We’re hot! Come to NZ’s travel & tourism industry leaders since 1985.

JOB FAIRS
The only New Zealand training provider to run nationwide job fairs where students meet industry employers.

INTERNSHIPS
Diploma students have the opportunity to complete part of their study through a paid domestic or international internship.

TRUST
NZQA awarded New Zealand School of Tourism a Category One provider status. Highly confident in both educational performance and capability to self assess.

FISH BOWL
This unique online employment tool allows you to upload your CV, job preferences and other info, making it easy for Campus Managers to promote you to industry.

GOVERNMENTAL SUPPORT
All programmes are approved by NZQA and funded by TEC and approved for student loans and allowances.

WE ARE
NEW ZEALAND SCHOOL OF TOURISM
GO WITH US!

As well as gaining a great qualification, we will also show you New Zealand, so you can get close and upfront to what makes New Zealand tourism world class. We include study tours to major tourist destinations, job fairs where you meet real employers, paid internships in New Zealand and overseas, and enjoy first class training facilities.
Get your bags packed and your passport ready! Our industry partners offer exceptional jobs in extraordinary locations.
This Level 2 fee free programme is perfect for those who don’t have a Level 2 qualification. The qualification offers lots of variety from hospitality and cafes, to customer service and team building. Successful completion leads to a Level 3 programme.
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**FEE FREE**
This qualification is available at most campuses fee free. Check if you are eligible by ringing a campus close to you. Once you graduate from this qualification you can complete the Tourism, Travel & Airline Industry Programme.

**Industry Learning**
You will enjoy learning what the industry wants you to know. The airline, travel, tourism and hotel industries are all involved in the design of our programmes which are interactive and up to date. Experience the fun of being part of the world’s most exciting industry.

**Small Classes**
You won’t be a number or get lost in a crowd at the New Zealand School of Tourism. Small classes of around 22 means trainers will know your name and want to ensure your success every step of the way.

**CERTIFICATES GAINED**
- New Zealand Certificate in Tourism **Level 2**
- New Zealand Certificate in Hospitality **Level 2**
- New Zealand School of Tourism Certificate – Tourism & Hospitality in New Zealand

**BOARDING PASS // GO FROM HERE**
Step up to a one year certificate programme by adding on **Tourism, Travel & Airline Industry Level 3**. From there you have the option to take your training to the next level and move into one of our exciting Level 4 and 5 programmes.
Welcome to the Tourism Industry

The tourism industry in New Zealand offers such an exciting array of attractions and activities. Become a tourist and with your class you will explore attractions and activities in your area.

Team Building Experience

All great tourism teams know how to work to their strengths and most importantly, how to work together to achieve a goal. This team building experience will be fun and enjoyable while giving you the tools to be a great team player.

Go Rentals Exclusive Certificate

Our industry partnership with Go Rentals means you will complete a specialist module as part of your study. Successful completion of this will see you gain a specialist certificate.

What You Learn

- Roles and Communication in Tourism
- Team Building
- The New Zealand Tourism Industry
- First Impressions
- Tourism Destinations in New Zealand
- Maori Tourism
- Customer Service Excellence
- Customer Service for Customers with Special Needs
- Accommodation and Transportation
- Local Tourism Visits
- Hotel & Airline Reservation Systems
- Promoting a Hotel or Resort
- Retail Travel Agency
- Calculating Foreign Exchange
- Selling Skills
- Travel Insurance
- Wholesale Travel
- Travel Brochures
- Plan for a Career in Tourism and Produce a CV
- The Airline Industry
- Aircraft Components and Principles of Flight
- Domestic and International Airports
- International Travel Documents
- Dangerous Goods
- The Threat Presented by Terrorism
- Food Hygiene - Serving of Food and Drinks In Flight
- On Board Equipment

TOURISM 22 WEEKS

THE TOURISM, TRAVEL & AIRLINE INDUSTRY

This Level 3 programme provides an ideal entry into the world of travel and tourism. Whether you are thinking about a position with an airline, travel agency, tour wholesaler, hotel, rental car firm, or other tourism company, this course will provide you with the skills and qualifications you need and employers desire.

Sharing NZ with the World

You have a choice once you graduate from this qualification to add on one of our exciting level 4 programmes:

- Tourism, Hotel & Airline Operations
- Tourism, Airline & Flight Attending
- Tourism, Hotel and Conference & Event Planning
Welcome to the Tourism Industry
The tourism industry in New Zealand offers such an exciting array of attractions and activities. Become a tourist and with your class you will explore attractions and activities in your area.

Team Building Experience
All great tourism teams know how to work to their strengths and most importantly, how to work together to achieve a goal. This team building experience will be fun and enjoyable while giving you the tools to be a great team player.

Go Rentals Exclusive Certificate
Our industry partnership with Go Rentals means you will complete a specialist module as part of your study. Successful completion of this will see you gain a specialist certificate.

Certificates Gained
- New Zealand Certificate in Tourism Level 3 with strands in Tourism and Travel
- New Zealand Certificate in Tourism Level 3 with a strand in Aviation
- New Zealand School of Tourism Certificate
  - The Tourism, Travel & Airline Industry
  - Go Rentals Specialist Certificate

Boarding Pass // Go From Here
You have a choice once you graduate from this qualification to add one of our exciting level 4 programmes:
- Tourism, Hotel & Airline Operations or
- Tourism, Airline & Flight Attending or
- Tourism, Hotel and Conference & Event Planning

What You Learn
- Roles and Communication in Tourism
- Team Building
- The New Zealand Tourism Industry
- First Impressions
- Tourism Destinations in New Zealand
- Maori Tourism
- Customer Service Excellence
- Customer Service for Customers with Specific Needs
- Accommodation and Transportation
- Local Tourism Visits
- Hotel & Airline Reservation Systems
- Promoting a Hotel or Resort
- Retail Travel Agency
- Calculating Foreign Exchange
- Selling Skills
- Travel Insurance
- Wholesale Travel
- Travel Brochures
- Plan for a Career in Tourism and Produce a CV
- The Airline Industry
- Aircraft Components and Principles of Flight
- Domestic and International Airports
- International Travel Documents
- Dangerous Goods
- The Threat Presented by Terrorism
- Food Hygiene - Serving of Food and Drinks Inflight
- On Board Equipment
- The Operation of Low Cost Carriers in Australasia
- Legal Rights and Responsibilities
EXPERIENCE NEW ZEALAND

This New Zealand study tour will take you to a tourist destination like Rotorua, Wellington or Queenstown. Appreciate the spectacular steaming geysers and mud pools, explore Te Papa, soak in a hot pool, or maybe go bungy jumping, jet boating or luging.

AWESOME EVENTS - WORK EXPERIENCE

This valuable unpaid work experience will see you gain experience in ticketing, hosting and hospitality, being event ambassadors and ushers at sporting and cultural events in your city.

MAORI TOURISM

NEW ZEALAND ATTRACTIONS AND ACTIVITIES

HOBBITON MOVIE SET TOURS

PROMOTING TOURISM

INBOUND TOURISM

HOTEL & HOSPITALITY OPERATIONS

FESTIVALS, CULTURAL AND SPORTING EVENTS IN NEW ZEALAND

MEETINGS, INCENTIVES, CONFERENCES, EXHIBITION - MICE IN NZ

ENVIRONMENTAL SUSTAINABILITY

LEADERSHIP WITHIN TEAMS

PRODUCE A BUDGET

PRESENTING A CONFERENCE OR EVENT

EMPLOYMENT IN TOURISM

DELIVERING EXCELLENCE IN CUSTOMER SERVICE

SECURITY, HEALTH & SAFETY AND RISK MANAGEMENT

WORK EXPERIENCE IN EVENTS

SPECIAL FEATURES

PLAN YOUR NEXT EVENT ...

START HERE!

CERTIFICATES GAINED

NEW ZEALAND CERTIFICATE IN TOURISM LEVEL 4

NEW ZEALAND SCHOOL OF TOURISM CERTIFICATE

HOBBITON MOVIE SET TOUR SPECIALIST CERTIFICATE

EVENTS AIR RISING STAR PROGRAMME

WHAT YOU LEARN

16 WEEKS

This Level 4 programme is for those who are interested in a career in the exciting & growing market of conference and events.

BOARDING PASS // GO FROM HERE

You have a choice once you graduate from this qualification to either seek employment, or complete the one year Level 5 New Zealand Diploma in Tourism and Travel or Hotel and Hospitality Management.
WHAT YOU LEARN

- Maori Tourism
- New Zealand Attractions and Activities
- Hobbiton Movie Set Tours
- Promoting Tourism
- Inbound Tourism
- Hotel & Hospitality Operations
- Festivals, Cultural and Sporting Events in New Zealand
- Meetings, Incentives, Conferences, Exhibition - MICE in NZ
- Environmental Sustainability
- Leadership within Teams
- Produce a Budget
- EventsAIR Rising Star Programme
- Presenting a Conference or Event
- Employment in Tourism
- Work Experience in Events
- Delivering Excellence in Customer Service
- Security, Health & Safety and Risk Management

SPECIAL FEATURES

Experience New Zealand
This New Zealand study tour will take you to a tourist destination like Rotorua, Wellington or Queenstown. Appreciate the spectacular steaming geysers and mud pools, explore Te Papa, soak in a hot pool, or maybe go bungy jumping, jet boating or lugging.

Awesome Events - Work Experience
This valuable unpaid work experience will see you gain experience in ticketing, hosting and hospitality, being event ambassadors and ushers at sporting and cultural events in your city.

CERTIFICATES GAINED

- New Zealand Certificate in Tourism Level 4
- New Zealand School of Tourism Certificate Tourism, Hotel and Conference & Events
- Hobbiton Movie Set Tour Specialist Certificate
- EventsAIR Rising Star Programme

BOARDING PASS // GO FROM HERE

You have a choice once you graduate from this qualification to either seek employment, or complete the one year Level 5 New Zealand Diploma in Tourism and Travel or Hotel and Hospitality Management.

PLAN YOUR NEXT EVENT...
START HERE!
Travel Agency Operations

Experience New Zealand

This New Zealand study tour will take you to a tourist destination such as Rotorua, Queenstown or Wellington. You may see spectacular geysers and bubbling mud pools, or get to explore Te Papa, soak in a hot pool, go bungy jumping, jet boating or luging. This three day study tour is included in the cost of the course and will see you experiencing every part of the tourism industry from accommodation and transportation through to attractions and activities.

Exclusive NZ School of Tourism Certificates

Gain five specialist certificates that show employers you have specialist knowledge with these travel and tourism suppliers.

New Zealand Heroes

Be inspired as you study two New Zealand tourism entrepreneurs: John Anderson who started Contiki and Ewan Wilson who started Kiwi Air.

- Maori Tourism
- NZ Attractions and Activities
- Hobbiton Movie Set Tours
- Promoting Tourism
- Inbound Tourism
- Tourism Operations
- Hotel & Hospitality Operations
- Club Med
- Water Transportation and Cruising
- Blue Lagoon Cruises
- Airport Operations and Security
- Airline Risk Management
- Communication and Customer Service in Tourism
- STA Travel
- Employment in Tourism

SPECIAL FEATURES

CERTIFICATES GAINED

- New Zealand Certificate in Tourism
- New Zealand School of Tourism Certificate
- Tourism, Hotel & Airline Operations
- Hobbiton Movie Set Tours Specialist Certificate
- Blue Lagoon Cruises Specialist Certificate
- STA Travel Agency Specialist Certificate
- Contiki Specialist Certificate
- Club Med Specialist Certificate

WHAT YOU LEARN

Boarding Pass // Go From Here

You have a choice once you graduate from this qualification to either seek employment, or complete the one year Level 5 New Zealand Diploma in Tourism and Travel or Hotel and Hospitality Management.

TOURISM TO TOURISM, HOTEL & AIRLINE OPERATIONS

This Level 4 programme looks at airline, hotel, tourism, and travel agency operations, giving you more career choice upon graduation.

GET YOUR DREAM JOB...

16 WEEKS
Travel Agency Operations

Experience New Zealand
This New Zealand study tour will take you to a tourist destination such as Rotorua, Queenstown or Wellington. You may see spectacular geysers and bubbling mud pools, or get to explore Te Papa, soak in a hot pool, go bungy jumping, jet boating or luging. This three day study tour is included in the cost of the course and will see you experiencing every part of the tourism industry from accommodation and transportation through to attractions and activities.

Exclusive NZ School of Tourism Certificates
Gain five specialist certificates that shows employers you have specialist product knowledge with these travel and tourism suppliers.

New Zealand Heroes
Be inspired as you study two New Zealand tourism entrepreneurs: John Anderson who started Contiki and Ewan Wilson who started Kiwi Air.

- Maori Tourism
- NZ Attractions and Activities
- Hobbiton Movie Set Tours
- Promoting Tourism
- Inbound Tourism
- Tourism Operations
- Hotel & Hospitality Operations
- Club Med
- Water Transportation and Cruising
- Blue Lagoon Cruises
- Airport Operations and Security
- Airline Risk Management
- Travel Agency Operations
- Communication and Customer Service in Tourism
- STA Travel
- Employment in Tourism

SPECIAL FEATURES

WHAT YOU LEARN

CERTIFICATES GAINED

- New Zealand Certificate in Tourism Level 4
- New Zealand School of Tourism Certificate Tourism, Hotel & Airline Operations
- Hobbiton Movie Set Tours Specialist Certificate
- Blue Lagoon Cruises Specialist Certificate
- STA Travel Agency Specialist Certificate
- Contiki Specialist Certificate
- Club Med Specialist Certificate

BOARDING PASS // GO FROM HERE

You have a choice once you graduate from this qualification to either seek employment, or complete the one year Level 5 New Zealand Diploma in Tourism and Travel or Hotel and Hospitality Management.
Let your adventure begin

This Level 4 programme is for those who want a career in tourism, with an airline or as a flight attendant.

FLIGHT ATTENDING

16 WEEKS

TOURISM, AIRLINE & FLIGHT ATTENDING

Hainan Airlines // Go from here

Graduates from this programme who meet the eligibility criteria for Hainan Airlines will be endorsed for an interview to Hainan. New Zealand School of Tourism are the exclusive recruiters for Hainan in New Zealand.

First Class Facilities

For those completing the Flight Attending Practicals, you will get three days to train in our first class facilities at our Auckland Airport Campus.

Airline Relationships

Our industry links mean we work with airlines looking for flight attendants. Graduates are now flying with Air New Zealand, Air Nelson, Jetstar, Qantas Jetconnect, Virgin Australia, Emirates and many more.

Special Features

Hainan Airlines, who are one of the largest airlines in Asia, are currently interviewing graduates from this qualification who meet their criteria for flight attendant roles based in Beijing. Become a flight attendant working at 30,000 feet on some of the most modern aircraft in the world while living and exploring Asia. Refer to our website for next recruitment dates.

Experience New Zealand

This three day study tour will take you to a tourist destination such as Rotorua, to see and experience accommodation and tourist attractions.

First Class Facilities

For those completing the Flight Attending Practicals, you will get three days to train in our first class facilities at our Auckland Airport Campus.
WHAT YOU LEARN

- Manage your Career
- Maori Tourism
- NZ Attractions and Activities
- Hobbiton Movie Set Tours
- Promoting Tourism
- Inbound Tourism
- Regional Tourism
- Crew Resource Management and Teamwork
- Communication and Customer Service
- Providing Food and Beverage Service
- Airport Operations and Ground Handling
- Airline Risk Management
- Managing Conflict Onboard an Aircraft
- Improving Business Processes within an Airline
- Aircraft Safety and Security
- Emergency Equipment

SPECIAL FEATURES

Experience New Zealand
This three day study tour will take you to a tourist destination such as Rotorua, to see and experience accommodation and tourist attractions.

Airline Relationships
Our industry links mean we work with airlines looking for flight attendants. Graduates are now flying with Air New Zealand, Air Nelson, Jetstar, Qantas Jetconnect, Virgin Australia, Emirates and many more.

Hainan Airlines
Hainan Airlines, who are one of the largest airlines in Asia, are currently interviewing graduates from this qualification who meet their criteria for flight attendant roles based in Beijing. Become a flight attendant working at 30,000 feet on some of the most modern aircraft in the world while living and exploring Asia. Refer to our website for next recruitment dates.

First Class Facilities
For those completing the Flight Attending Practicals, you will get three days to train in our first class facilities at our Auckland Airport Campus.

CERTIFICATES GAINED

- New Zealand Certificate in Tourism Level 4
- New Zealand School of Tourism Certificate Tourism, Airline and Flight Attending
- Hobbiton Movie Set Tours Specialist Certificate

Flight Attending Practicals
For those completing the Flight Attending Practicals
- New Zealand Certificate in Aviation (Flight Attending) Level 4
- First Aid Certificate
- Responsible Serving of Alcohol

EXTRA QUALIFICATION

Flight Attending Practicals
4 additional weeks for endorsed students includes:
- First Aid and Aviation Medicine
- Ditching and Water Survival
- Safety Procedures Onboard an Aircraft
- Responsible Serving of Alcohol
- Handling Emergencies and Fire Fighting
- Auckland 737 & 747 Cabin Trainer Experience
- Flight Attending Wings Badge

BOARDING PASS // GO FROM HERE

You have a choice once you graduate from this qualification to either seek employment, or complete the one year Level 5 New Zealand Diploma in Tourism and Travel or Hotel and Hospitality Management.

HAINAN AIRLINES // GO FROM HERE

Graduates from this programme who meet the eligibility criteria for Hainan Airlines will be endorsed for an interview to Hainan. New Zealand School of Tourism are the exclusive recruiters for Hainan in New Zealand.
This is the most exciting programme we offer with modules such as Walt Disney, Marketing and Cruise Ship Tourism. Study tours, Job Fairs and Internships, means you can be sure this management programme will truly prepare you for a future career in tourism.
TOURISM MANAGEMENT

WEEKS 32

NEW ZEALAND DIPLOMA IN TOURISM & TRAVEL

This is the most exciting programme we offer with modules such as Walt Disney, Marketing and Cruise Ship Tourism.

Study tours, Job Fairs and Internships, means you can be sure this management programme will truly prepare you for a future career in tourism.

Two Study Tours in New Zealand
Two study tours are included and will bring alive everything you have learnt. Visit and hear from the best of the industry and come back inspired.

Job Fair
Our exclusive job fairs will allow you to be interviewed by industry employers from a range of companies. As a Diploma student you get a golden ticket to the job fair, which gives you first choice of the employers you really want to meet.

Internship Opportunity
You will be presented with both domestic and international paid internship opportunities in the tourism industry. Internships are for 12 weeks minimum and replace the last 8 weeks of your Diploma. They are a great way to start your career.

International Study Tour - Optional
This study tour will see you flying to a South Pacific island to experience a tropical paradise. Visit local tourism operators, from transport and accommodation to attractions and activities.

Complete a Degree
Have your Diploma in Tourism & Travel recognised and complete a Degree in just 2 years instead of 3.

SPECIAL FEATURES

WHAT YOU LEARN

• Walt Disney World
• Successful Business Operations in Tourism
• Analyse Risk in Tourism
• Supply and Demand in Tourism
• Conference and Event Venues
• Marketing a Tourism Attraction
• Marketing a Tourism Destination
• Study Tour One – To Middle Earth, Bay of Islands or Auckland
• Accounting and Financial Statements
• Using Xero in Accounting
• Human Resources in Tourism
• Study Tour Two – Queenstown
• Customer Service Strategies
• ACCOR Group Specialist Module
• Cruise Ship Tourism

Optional Paid Internship for 30 Credits
Paid internships may be offered with domestic or international tourism companies such as Walt Disney World, Canadian Ski resorts or with Hainan Airlines as a flight attendant based in Beijing.

or

Workplace Practices
This includes:

• Teamwork and Managing Conflict
• Optional International Study Tour or Cruise to a South Pacific Island
• Famil Report and Presentation
• Analyse and Produce a Business Plan

CERTIFICATES GAINED

• New Zealand Diploma in Tourism & Travel Level 5
• New Zealand School of Tourism Diploma in Tourism & Travel Management Level 5
• Accor Hotel Group Specialist Certificate

BOARDING PASS // GO FROM HERE

From here complete a Degree in just 2 years or start your career. As a graduate you will have access to our extensive employment network and automatic entry to our exclusive job fairs.

WORK READY WORLD READY™
Choose this Diploma if you want a career in hospitality, hotels or resorts. Our industry partners both in New Zealand and overseas could see you working in the industry before you even graduate.
WHAT YOU LEARN

- The Business of Hospitality and Tourism
- Housekeeping and Reception Services in Accommodation Operations
- Conference & Events within a Hotel or Hospitality Environment
- Key Principles in Human Resources
- Marketing and Distribution
- Creating the Guest Experience in Hospitality
- Accor Hotel Exclusive Module
- Room Division Management
- Leadership and Supervisory Skills
- Food and Beverage Operations
- Tourism and Hospitality Sales and Promotion

Optional Paid Internship for 30 Credits

- At a Hotel within New Zealand
- Hamilton Island – Australia
- Broadmoor Resort - USA
- Walt Disney Resort - USA
- Panorama Mountain Resort – Canada
- Four Seasons Resort Whistler – Canada
- or

Hotel and Hospitality Management Practices

This includes:

- Teamwork and Managing Conflict
- Analyse Human Resources within the Hotel Industry
- Plan, Develop and Run an Event
- Compare and Analyse Hospitality Venues and Present Findings

SPECIAL FEATURES

Hotel and Hospitality Tour
Get ready to go on tour. Experience and compare what New Zealand has to offer in guest experiences in a range of accommodation properties from backpackers through to four star hotels. See behind the scenes and hear from Hotel Management on the challenges they face in today’s market and how they manage the day to day operations. This four day tour will have you seeing and staying at a range of accommodation properties in a major tourist destination.

Job Fair
Students who have successfully passed this programme and meet the Work Ready, World Ready™ criteria will be guaranteed 3 interviews with hotels at our job fairs.

CERTIFICATES GAINED

- New Zealand Diploma in Hospitality Management Level 5
- New Zealand School of Tourism – Hotel and Hospitality Management Level 5
- EventsAIR Rising Star Programme
- Accor Product Knowledge

BOARDING PASS // GO FROM HERE

The next step is to start your career. As a graduate you will have access to our extensive employment network and automatic entry to our exclusive job fairs.

THIS PROGRAMME MAKES YOU ELIGIBLE TO APPLY FOR A ROLE at Walt Disney

AN INTERNATIONAL HOTEL CAREER STARTS HERE...

* This programme is subject to NZQA approval
TOURISM MANAGEMENT OPTIONS
>> WHICH OPTION WILL YOU CHOOSE?

**TRAVEL & TOURISM MANAGEMENT**
If you have NCEA LEVEL 2
- LEVEL 3
- LEVEL 4
- LEVEL 5
02 YEARS

If you have NCEA LEVEL 3
- LEVEL 4
- LEVEL 5
48 WEEKS

**AVIATION & TOURISM MANAGEMENT**
If you have NCEA LEVEL 2
- LEVEL 3
- LEVEL 4
- LEVEL 5
02 YEARS

If you have NCEA LEVEL 3
- LEVEL 4
- LEVEL 5
48 WEEKS

**CONFERENCE AND EVENTS AND TOURISM MANAGEMENT**
If you have NCEA LEVEL 2
- LEVEL 3
- LEVEL 4
- LEVEL 5
02 YEARS

If you have NCEA LEVEL 3
- LEVEL 4
- LEVEL 5
48 WEEKS

**CONFERENCE AND EVENTS AND HOTEL/HOSPITALITY MANAGEMENT**
If you have NCEA LEVEL 2
- LEVEL 3
- LEVEL 4
- LEVEL 5
02 YEARS

If you have NCEA LEVEL 3
- LEVEL 4
- LEVEL 5
48 WEEKS
YOUR FLIGHT PATH

The future has never looked brighter for tourism in New Zealand with international visitor numbers booming (3.5 million in 2016!), there’s never been a better time to start your career in hospitality, travel, tourism, events, or aviation.

NZ CERTIFICATE IN HOSPITALITY
NZ CERTIFICATE IN TOURISM
LEVEL 2 - 22 WEEKS
Tourism & Hospitality in New Zealand

NZ CERTIFICATE IN TOURISM
 LEVEL 3 - 22 WEEKS
The Tourism, Travel & Airline Industry

NZ CERTIFICATE IN TOURISM
LEVEL 4 - 16 WEEKS
Tourism, Hotel & Airline Operations

NZ CERTIFICATE IN TOURISM
LEVEL 4 - 16 WEEKS
Tourism, Hotel, Conference & Events

NZ CERTIFICATE IN TOURISM
LEVEL 4 - 16 WEEKS
Tourism, Airline & Flight Attending

NEW ZEALAND DIPLOMA IN TOURISM AND TRAVEL
LEVEL 5 - 32 WEEKS
Tourism Management Diploma
Option for last 12 weeks as a paid internship

NEW ZEALAND DIPLOMA IN HOTEL AND HOSPITALITY
LEVEL 5 - 32 WEEKS
Hotel and Hospitality Management Diploma
Option for last 12 weeks as a paid internship

COMPLETE A DEGREE MAJORING IN TOURISM
In just 2 years with our partner polytechnics or universities
(see campus for details)

INDUSTRY EMPLOYMENT

EXCEPTIONAL JOBS IN EXTRAORDINARY LOCATIONS

Our qualifications in tourism give you the widest choice of exceptional jobs from hotels and tourism operations to adventure tourism and cruise lines in extraordinary locations, anywhere in the world.

- Ski Field Operators
- Travel Centre Consultant
- Shore Excursion Staff
- Corporate Travel Consultant
- Airport Lounge Host
- Duty Operations Manager
- Airport Load Controller
- Tourism Operation Manager
- Conference and Events Manager
- Hotel Receptionist
- Cruise Reservations
- Airport Lounge Staff
- Airline Check in
- Airport Staff
- Front Desk Agent
- Cruise Ship Activity Director
- Theme Park Operations
- Convention Centre Roles
- Event Manager
- Hotel Reservations
- Group Sales Coordinator
- Tour Guide
- Hotel Management
- Customer Service Agent
- Flight Attending
- Food & Beverage Manager
- Concierge
- Tourism Operations Sales
- Business Development Hotels & Resorts
- Travel Agent
- i-SITE Consultant
- Airline Sales Manager

CONNECTING YOU TO INDUSTRY

Our strong industry links means you will connect with leaders in the New Zealand tourism industry as well as some international companies.

OUR GRADUATES HAVE BEEN OFFERED ROLES WITH:
- Accor hotels – Novotel, Sofitel, Ibis, Mecure, Pullman
- Menzies Aviation – Air New Zealand – House of Travel
- Qantas Jetconnect – Go Rentals – Real Journeys
- Mt Cook Airlines – Air Nelson – Hobbiton Movie Tours
- AJ Hackett – Skyline Skyrides in Rotorua and Queenstown
- Fullers Cruises – Millennium & Copthorne Hotels – Jetstar
- Hermitage Hotel – Princess Cruises – Club Med
- Walt Disney World – over 500 students have worked here on 6 or 12 month contracts – Panorama Ski resort in Canada
- Hamilton Island – Langham Hotel – Sky City Hotel – Orbit Travel
We believe that learning should be fun while working hard to gain recognised industry qualifications. We guarantee you will have fun, make friends and be Work Ready, World Ready™ upon graduation.
**ENTRY CRITERIA**

**All LEVEL 2 Programmes**
- Applicants are preferred to be a minimum of 17 years of age at start of course
- Prefer NCEA Level 1 (80 credits) OR equivalent unit standards, course of study or work experience deemed equivalent

**All LEVEL 3 Programmes**
- Applicants are preferred to be a minimum of 17 years of age at start of course
- Have NCEA Level 2 (60 credits) plus NCEA Level 1 (80 credits) OR equivalent unit standards, course of study or work experience deemed equivalent

**All LEVEL 4 Programmes**
- Have NCEA Level 3 or successfully completed the Tourism, Travel & Airline Industry programme or equivalent.

**All LEVEL 5 Programmes**
- Applicants must have successfully completed a programme at Level 4
- Achieved a high level of attendance
- Can demonstrate academic capability for level 5, either through a pre-entry test, or by being endorsed by Management

**Note:** provisional entry may be granted to applicants for any programme where the above criteria have not been met. This may occur if evidence of ability to succeed is accepted by management. Management can use their discretion by reviewing evidence such as (but not limited to) maturity, work experience, leadership etc.

**INTERNATIONAL STUDENTS**
- All international students must be a minimum of 18 years of age at the start of all courses (as per code of practice requirements)
- Completed Secondary School offshore or New Zealand Year 12 or equivalent work experience
- English language proficiency as outlined on our website
- Accommodation - please refer to our website for further information

**INTERNERSHIPS**
Internships in New Zealand and overseas are currently an option for Diploma students. Some internships like Disney Internships and Canadian Ski resorts, have criteria and costs attached and could change at any time without notice by the NZ or US government or sponsor organisation. See website for more details.

**LOANS & ALLOWANCES**

**Student Loan Scheme**
NZ citizens, Australian citizens resident in NZ, NZ residents who have been residing in NZ for 3 years or more and citizens of Tokelau, Niue or Cook Islands are eligible for the Government Student Loan Scheme. Subject to certain conditions students are entitled to borrow the following:
- Compulsory course fees
- Course related costs
- Living costs

**Course Related Costs**
If you are paying for your course by student loan you are able to borrow through Studylink, an additional amount of up to $1000 per year to cover costs related to your course. This would cover items such as your corporate dress, reading materials for self-directed learning, personal transportation costs to and from course, stationery, as well as other miscellaneous items. A detailed breakdown of items and costs will be included in your confirmation letter.

**Processing Applications**
Information for both the allowance and student loan schemes are available from Studylink on their website. Our friendly sales team can check your documentation, authorise photocopies of birth certificates and other documents if needed.

**Scholarships**
New Zealand School of Tourism recognises success and is pleased to sponsor the Top Tourism Student of the Year at a range of high schools throughout New Zealand. The top Tourism Student will receive a $500 scholarship to study at any of our 8 New Zealand School of Tourism campuses on a full time course of their choice.
For more information, please contact your local campus.
IMPORTANT INFORMATION

Work Ready, World Ready™ Criteria
Student must meet the criteria outlined in the Student Handbook to be eligible for the following programme components:
- Any domestic family trips
- Flight Attending Practical’s
- Conference & events work experience
- Any domestic or international Study Tours
- Job Fairs
- Future enrolments

A copy of the Student Handbook can be found on the downloads page of our website.

Class Times
Level 2 to 4 qualifications, classes are from 9am - 4pm Monday to Thursday with Friday being a half day.

Level 5 Diploma classes start at either 9am or 1pm each day for four hours. You need to have time before or after class to complete class work.

Eligibility for New Zealand School of Tourism Certificates
To gain the New Zealand School of Tourism certificates listed you need to achieve competency in all subjects and meet our Work Ready, World Ready™ criteria. Please refer to the Student Handbook on the downloads page of our website for more details.

Programme Inclusions and Exclusions
Detailed information on what is included and excluded can be found in the Student Handbook on the downloads page on our website, or requested from your campus.

Corporate Dress
At New Zealand School of Tourism we want you to be Work Ready, World Ready™ so students are expected to come in corporate clothing. For more details contact your friendly sales team at the campus on 0800 10 20 20. Your Studylink course related costs can assist you with the purchase of this.

Additional Programme Information
Additional information covering recognition of prior learning, assessment procedures, academic policies etc can be found by either requesting a copy of the Student Handbook from the campus or from the downloads page of our website.

Withdrawal, Refund & Complaints Procedures
Please refer to our Student Handbook from the download’s page of our website for information relating to these procedures.

OUR 8 CAMPUSES

AKL
Auckland City
Ph 09 303 0181
L6, 360 Queen St
PO Box 5975,
Auckland 1141

Auckland Airport
Ph 09 275 2495
3 Leonard Isitt Drive
Auckland
PO Box 73-157
Auckland 2150

ROT
Rotorua
Ph 07 343 6612
1178 Pukaki St,
Rotorua 3010

WLG
Wellington
Courtenay Pl
Ph 04 805 0168
L4, 61-63 Taranaki St
PO Box 24 412,
Wellington 6011

CHC
Christchurch
Ph 03 377 1794
L1, 829 Colombo St,
PO Box 25 199,
Christchurch 8144

DUB
Dunedin
Ph 03 477 6825
L3, 9 Moray Place
PO Box 5705,
Dunedin 9058

HLZ
Hamilton
Ph 07 838 0022
L8, 48 Ward St
PO Box 19 396,
Hamilton 3244

HOW TO ENROL

Keen to get started? You will need to

- Complete the enrolment form included with this information pack, enrol online or download it from our website.
- Come in with your enrolment form and deposit, along with verification of identity. Please contact the friendly sales team from the campus of your choice if you have any questions.
- If you meet all eligibility criteria, you then need to pass our entry test and interview.
- Once you have been accepted, a confirmation letter will be given to you.
- Then you can apply for a student loan and/or allowance.
And so the adventure begins.

New Zealand School of Tourism